

DRAFT MEETING MINUTES

San Francisco Bay Restoration Authority Advisory Committee Meeting October 17, 2025, 10 am – 12 pm

Agenda and meeting materials are available at:

www.sfbayrestore.org

1. Call to Order

Casey Skinner, Chair of the Advisory Committee (AC), called the meeting to order

2. Determination of Quorum

Paul Johnson, Clerk of the Advisory Committee

AC Member Attendance: Erik Buehmann, Alba Cardenas, Erika Castillo, Paul Detjens, Laura Feinstein, Jake Hanft, Lil Milagro Henriquez, Lee Huo, Dulce Jimenez, David Lewis, Jessica Martini-Lamb, Kelli McCune, Lea Murray-Quintana, Christopher Nakamura, Ethan Rayner, Brian Rowley, Ana Maria Ruiz, Stuart Siegel, Casey Skinner, William Tinajero-Noriega, Charlie Toledo, Diane Williams, Michael C. Williams, Beckie Zisser

3. Public Comment

Linda Tong, Deputy Program Manager, announced that staff welcomes AC input on the [Annual Report from FY23-24](#), to help inform the Annual Report for FY24-25. There will also be opportunities to provide input on upcoming communications surrounding the Authority's 10-year anniversary in 2027.

4. Approval of Advisory Committee (AC) Meeting Minutes of May 16, 2025 (ACTION)

Casey Skinner, Chair

Item 5: [Draft Meeting Minutes for May 16, 2025](#)

Laura Feinstein moved to approve the minutes, and Paul Detjens seconded. There were no objections or abstentions. The minutes were approved with no corrections.

5. Chair's Report from Governing Board Meetings on June 6, 2025, and September 5, 2025 (INFORMATION)

Jessica Martini-Lamb, former Chair

Prior AC Chair, Jessica Martini-Lamb, took a moment to recap the June 6 board meeting.

- Governing Board appointed Chair and Vice Chair of the AC
- Presentation of Equity Gap Analysis
- Informational item from the Independent Oversight Committee annual review of conformance with Measure AA

- Review of the budget and staff work plan for FY 2025-2026
- Review of grant round process and authorization to release the 2024-2025 materials
- Approval of funding for six projects: American Canyon Wetlands Restoration and Public Access Project Phase II for \$1,200,000, McInnis Marsh Beneficial Dredge Sediment Reuse and Tidal Wetlands Restoration Project for \$1,300,00, Martin Luther King Jr. Regional Shoreline Restoration and Flood Management Project for \$1,000,000, Southeast San Francisco Shoreline Stewards Project for \$300,000, Healing a Wounded Watershed with the Colma Creek Collective for \$278,660, and Alviso Shoreline Habitat Restoration for \$330,730.

Jessica Martini-Lamb also recapped the September 5, 2025 board meeting.

- Executive Report including the Memo on Expenditures under the Executive Officer's Delegated Authority, information about the State of the Estuary Conference, and the 2026 Board Meeting schedule, which was adopted.
- Proposed staff response to the Independent Oversight Committee's Annual Review of Conformance with Measure AA
- Presentation of the yearly update on implementing the Equity Guidelines
- Presentation on administrative cost scenarios
- Approval of funding for the India Basin Watershed Park Phase 3: Shoreline Park Redevelopment for \$1,150,000.

6. 2026 AC Meeting Schedule (INFORMATION)

Casey Skinner, Chair

Item 6: Proposed [2026 AC Meeting Schedule](#)

Chair Skinner shared the three scheduled meeting dates for 2026. Most members did not have major conflicts, and staff may add a fourth date at the request of members.

7. Yearly Update on Implementing Equity Guidelines (INFORMATION)

Sara Haugen, Grant Program Coordinator

Item 7: [Memo: Yearly Update on Implementing the Equity Guidelines](#)

Attachment 1: [Equity Guidelines](#)

Attachment 2: [Community Grants Program Applications](#)

Sara Haugen presented an update on the implementation of the SFBRA Equity Guidelines. Members discussed the following with staff:

Staff capacity to carry out tasks in the Five-Year Equity Work Plan: Staff can generally handle what is committed to in the Work Plan and may recruit a fellow or intern to assist with outreach or other tasks.

Tracking the budget allocation and growth of the Community Grant Program: The Authority typically funds 2 to 3 Community Grants with a current allocation of \$600,000 per year for the Program.

Encouraging more tribes and tribal organizations to apply for funds: Multiple tribes were engaged in drafting the [Tribal Engagement Recommendations](#), but the Authority has not received tribe-led grant applications at this point. Staff and AC can continue to reach out to tribes about Authority grant funding, using resources such as the [one-pager about our grant programs](#).

8. San Francisco Bay Joint Venture Presentation (INFORMATION)

Kelli McCune, Director & Partnership Coordinator of the San Francisco Bay Joint Venture (SFBJV)

Kelli McCune presented about the SFBJV and their relationship with the Authority. The SFBJV has a 25-member management board across government, regional, NGOs, and individuals. They developed a region-wide plan that aims to achieve landscape-scale preservation. Enabling legislation of Measure AA calls for the use of the SFBJV implementation strategy. They created a program that adopts projects that meet the goals of their implementation strategy.

The SFBJV is involved in multiple collaborations that seek to educate the public and promote long-term sustainability. This is not their core mission, but they are open to partnering with other agencies and collaborative forums, such as the Authority's Advisory Committee.

The SFEI and SFBJV have a great deal of data recorded about projects that can be used to understand project success and ability to move past permitting as well as the effectiveness of CEQA permitting. Resources such as the [eBird application](#), [EcoAtlas Project Tracker](#), and the [WRMP](#) also provide valuable information.

9. Interactive Activity for Advisory Committee Members (INFORMATION)

Sara Haugen, Grant Program Coordinator and Project Manager
Linda Tong, Deputy Program Manager

Linda Tong facilitated a discussion about what AC members want to work on in the next 3 years. The AC is scheduled to meet as a full committee three times, but there are other opportunities to meet as subcommittees. Opportunities include attending AC and Board meetings, working on the Equity subcommittee, helping train the community grants cohort, recruiting more EJ and Tribal reps, participating in network sessions, reviewing grant applications, and reviewing our annual report.

Members split into groups to discuss one big picture goal they would like the AC to focus on, actions the AC can take to make progress towards those goals, and what they want to learn from, discuss with, or contribute to the AC in general.

Staff recorded members' ideas, and some of the main areas of focus were storytelling about the Authority's success, sharing lessons learned from restoration projects, improving outreach for the Community Grants program, increasing collaborations with

tribes, preparing for the potential next ballot measure, increased collaboration with the Governing Board, and adding a fourth meeting to allow for more member discussions.

10. Announcements (INFORMATION)

The next AC meeting will be held on March 6, 2025.

The State of the Estuary conference will be held on October 28-29. San Francisco Estuary Institute will be holding a storytelling event the Monday evening before at the Sports Basement in Berkeley. Paul Detjens will be speaking on a panel about the celebrating the success of restoration projects in the Bay.

The Authority received 20 applications requesting over \$80 million in funding in October for this year's grant round.

11. Public Comment

There was no public comment.

12. Adjourn

Chair Skinner adjourned the meeting at 12:08pm.