



SAN FRANCISCO BAY
RESTORATION AUTHORITY

MEMORANDUM

DATE: June 14, 2024

TO: Governing Board
San Francisco Bay Restoration Authority

FROM: Jessica Davenport, Deputy Program Manager
Sara Haugen, Grant Program Coordinator
San Francisco Bay Restoration Authority

SUBJECT: Authorization to Release the 2024 Grant Round Materials

Staff recommends that the San Francisco Bay Restoration Authority (Authority) authorize the release of the 2024 Grant Round Materials: Request for Proposals (RFP), Pre-Application, and Grant Application. These documents have much of the same content as the 2023 Grant Round materials but include minor edits and formatting changes.

Background

The Authority issued RFPs annually from 2017 to 2021 for Grant Rounds 1 through 5. Grant Round 5 included an unusually large total funding request of approximately \$56 million for 18 projects. Instead of issuing a Request for Proposals in 2022 for Grant Round 6, the Authority relied on the 2021 Round 5 list of projects when developing a list of projects to recommend in Grant Round 6, in accordance with [Resolution No. 97](#). The Authority returned to an annual RFP in 2023 for Grant Round 7

For 2024, the Grant Round 8 materials follow a similar template to those released in 2023, with minor edits and a few substantive changes. The main substantive updates include adding references to the Authority's recently adopted [Equity Guidelines](#) and [Tribal Engagement Recommendations](#), as well as reference to the need to ensure that public access elements of projects consider accessibility for people with disabilities.

The Authority is also continuing the Community Grants Program, incorporating lessons learned from the past three years. So far, the Authority has awarded six community grants to five community-based organizations in three of Authority's regions: three in the East Bay, two in the West Bay and one in the North Bay. (One organization, Literacy for Environmental Justice has received two grants, one for each phase of its ongoing Candlestick Point Stewardship Project.) More information about the Community Grants Program will be presented at the October 2024 Governing Board meeting in the yearly update on implementing the Equity Guidelines.

Summary of Proposed Edits

(Redlined versions are attached to this memo as Attachments 1 and 2.)

Proposed Edits to the RFP:

- **Section III. Solicitation Priorities:**

- Revision to Footnote 5 to reference Appendix B, containing citations of relevant plans.
- Addition of Footnote 6 regarding the need to ensure that public access elements of projects consider accessibility for people with disabilities.
- Addition to Footnote 8 (formerly Footnote 7) regarding Economically Disadvantaged Communities, referencing the recently adopted Equity Guidelines.
- Reference to the recently adopted Tribal Engagement Recommendations as part of existing solicitation priority.

- **Appendix B:**

- Updates to Full Citations for Local and Regional Plans Most Relevant to the Grant Program.

Proposed Edits to the Pre-Application:

- **None.**

Proposed Edits to the Grant Application:

- **Section I.6. Community Support, Involvement and Benefits:**

- Revision of Footnote 1 to direct applicants to the recently adopted Tribal Engagement Recommendations and Equity Guidelines for additional guidance on increasing project involvement of and benefits for California Native American tribes, people of color, and people with disabilities.

Recommendation

Staff recommends the Authority adopt Resolution 126, authorizing the release of the 2024 Grant Round Materials: Request for Proposals, Grant Pre-Application, and Grant Application.