MEMORANDUM

DATE: December 06, 2019

TO: Governing Board
San Francisco Bay Restoration Authority

FROM: Sam Schuchat, Executive Officer
San Francisco Bay Restoration Authority

SUBJECT: Quarterly Report on Expenditures under Delegated Authority

Background

In Resolution No. 28, the Governing Board delegated to the Executive Officer the authority to take specific financial actions as necessary and appropriate to the operations of the Authority. These include, but are not limited to:

1. Executing contracts for technical and other services needed to implement Authority programs and costing no more than $50,000; and

2. Augmenting funds for Authority-authorized expenditures, including grant agreements, by up to 15%, not to exceed $100,000.

Expenditures

Pursuant to delegated authority, the Executive Officer executed the following contracts during the period August 1, 2019-October 31, 2019:

1. A contract for $616 with Airline Coach Service to provide a van and driver for the Advisory Committee tour of North Bay restoration sites.
2. A contract for $20,000 with San Francisco Estuary Institute for initial work to create data dashboards to display information about Authority projects funded to date.