

III. Timeline

TIMING	PROGRAM	TAX/FISCAL
July-August 2016	<i>Develop Joint Powers Agreement (JPA)</i>	<i>Declare election results</i>
	<i>Draft Staffing Plan/Budget</i>	<i>Assess first year financing needs</i>
Sept-Oct 2016	<i>Advisory Committee meeting</i>	<i>Begin planning for paying election costs and tax revenue collection arrangements</i>
	<i>Adopt JPA</i>	
	<i>Adopt multi-year workplan and budget</i>	
Nov-Dec 2016	<i>Develop internal procedures and mechanisms</i>	<i>Develop financial tracking/oversight mechanisms/controls</i>
		<i>Engage tax collection entity</i>
Nov 2016-Feb 2017	<i>Fill out Advisory Committee membership</i>	
Jan-March 2017	<i>Update Potential Project List and Map</i>	
	<i>Develop Board Policies (as necessary)</i>	
	<i>1st Advisory Committee meeting</i>	
March-May 2017	<i>Develop Request for Proposals (RFP) (Staff drafts, AC review)</i>	<i>Develop contract mechanisms (grant agreements, billing mechanisms/materials)</i>
April-June 2017	<i>Adopt Board Policies Board Review of RFP</i>	
Sept 2017	<i>Finalization and Release of RFP</i>	
Nov 2017	<i>Grant Applications due</i>	
Nov-Dec 2017	<i>Grant Application reviews</i>	<i>Tax revenues received by ABAG</i>
Jan-March 2018	<i>Staff develops grant recommendations; Board consideration/approval</i>	<i>Encumbrance/Contracting process begins</i>