Governing Board

MEETING AGENDA

Wednesday, January 29, 2014
1:30 p.m. to 3:30 p.m.

Meeting Location:
California State Coastal Conservancy
1330 Broadway, 11th Floor Conference Room
Oakland, California 94612

For additional information, please contact:
Clerk of the Governing Board, (510) 464-7900

Agenda and attachments available at:
www.sfbayrestore.org

The Governing Board may take action on any item on this agenda.

1. Call to Order
   Samuel Schuchat, Executive Officer, California State Coastal Conservancy, will call the meeting to order.

2. Roll Call

3. Public Comments

4. Announcements

5. Approval of Summary Minutes of November 20, 2013
   Action
   Attachment: Summary Minutes for November 20, 2013

6. Chair’s Report
   Information/Discussion
   Samuel Schuchat

A. Introduction of New Governing Board Member
   Attachment: Rapport letter dated January 9, 2014
B. New Polling by RLG/STB Just Conducted

C. Status on the Development of the Project List and Map

   Action
   Herbert Pike, ABAG Finance Director
   Attachment: Pike memo dated January 7, 2014

8. Election Counsel and other Technical Advice to Support Drafting of Ballot Measure
   Action
   Dave Pine, Supervisor, County of San Mateo
   Attachment: Moy memo dated January 21, 2014

9. Funding needed for County Election Charges
   Information/Discussion
   Samuel Schuchat
   Attachment: Hutzel memo dated January 22, 2014

10. Outreach by Governing Board Members
    Information/Discussion
    Reports from Governing Board members and staff.
    Attachment: List of Supporters

11. External Communications
    Information/Discussion
    Patrick Band, Save The Bay

12. Refined Timeline through November Election and Addition of June Meeting
    Action
    Samuel Schuchat
    Attachment: Timeline

13. Joint Powers Agreement Term Sheet
    Information/Discussion
    Samuel Schuchat
14. Appointment of Additional Advisory Committee Member

   Action

   Amy Hutzel, California State Coastal Conservancy

   Attachments: Hutzel memo dated January 21, 2014; Advisory Committee Roster

15. Adjournment

   Next meeting is on February 26, 2013, 1:00 p.m. to 3:00 p.m.

Agenda submitted by the Clerk of the Governing Board:
January 24, 2014

Agenda posted:
January 24, 2014
1. Call to Order

Samuel Schuchat, Chair, called the meeting to order at about 1:05 p.m.

2. Roll Call

Frederick Castro, Clerk, reported that four members were present. A quorum of the Governing Board was present.

Present were Samuel Schuchat, Rosanne Foust, Dave Pine, and John Sutter.

Absent were Keith Caldwell, Dave Cortese, and John Gioia.

Present were Ezra Rapport and Kenneth Moy (ABAG); Judy Kelly and Karen McDowell (San Francisco Estuary Partnership); Amy Hutzel and Melanie Denninger (California State Coastal Conservancy).

3. Public Comments

Sandra Threlfall, Waterfront Action, commented on the Restoration Authority meeting notices.
There were no other public comments.

4. **Announcements**

There were no announcements.

5. **Approval of Summary Minutes of September 25, 2013**

A motion to approve the summary minutes of the Governing Board meeting on September 25, 2013, was made by Sutter and seconded by Pine. The motion passed unanimously.

6. **Chair’s Report**

**A. Appreciation for Former Governing Board Member Dave Cortese**

Schuchat informed members that a Certificate of Appreciation from ABAG will be presented to Supervisor Cortese for his service on the Governing Board.

**B. Status of Appointment of Successor by ABAG**

Moy reported that notice was sent to supervisors, mayors and councilmembers of Bayside cities and counties informing them of the Governing Board vacancy. Deadline for submitting letters of interest to the ABAG President is November 29, 2013. The ABAG Executive Board is expected to ratify an appointment on December 5, 2013. The term of appointment of the person filling the position will be April 2017.

**C. Proposed Presentation to ABAG Executive Board in January 2014**

Schuchat updated members of a presentation to the ABAG Executive Board at its January 2014 meeting about the Restoration Authority’s activities and the upcoming ballot measure, and to solicit support for the Restoration Authority. Gioia and Pine, who are members of the ABAG Executive Board, will make the presentation.

Members reviewed a list of supporters of the Restoration Authority.

**D. Update on Advisory Committee**

Schuchat reported that he had briefed Ben Field, South Bay Labor Council; Mitch Avalon, Contra Costa Public Works and Bay Area Flood Protection Agencies Association; and Chris Elias, Santa Clara Valley Water District, the three newly appointed members to the Advisory Committee, from which he received suggestions regarding outreach and meetings with their respective organizations. He also received
recommendations for a replacement for Dan Taylor of California Audubon and for appointing a person with a scientific background.

7. **Report on Draft Expenditure Plan**

Hutzel reported on the draft expenditure plan, including guidance received from a committee on the expenditure plan comprised of Sutter, Pine and Schuchat. A revised plan was circulated among Advisory Committee members for comments.

Members reviewed and discussed the revised expenditure plan, including project eligibility, allocation criteria, specificity of the plan, allocation of funds among program areas, programmatic approach and project list, and authority administration. Next steps include developing a more comprehensive list of potentially eligible projects and associated maps, responding to Advisory Committee members, posting the draft expenditure plan online, and legal counsel review.

8. **Report on Restoration Authority Administrative Responsibilities**

Schuchat and Hutzel reported on a preliminary staffing plan and budget for supporting the Restoration Authority after passage of the ballot measure. The plan includes staffing from the Association of Bay Area Governments, San Francisco Estuary Partnership, State Coastal Conservancy, and external consultants, for an annual budget of less than 5% of the proceeds from the measure.

Members discussed the merits of a joint powers agreement between the State Coastal Conservancy, Association of Bay Area Governments, and the Restoration Authority. Members discussed contingency allowance for lawsuits and grant project oversight.

Hutzel described a timeline for informing the respective agency boards about a joint powers agreement, a decision regarding a joint powers agreement by the Governing Board, and approval of a joint powers agreement by the respective agency boards.

Members discussed the impact on current Governing Board membership in the event that a joint powers agreement involves the State Coastal Conservancy, and possible partnership alternatives.

9. **Report on Outreach by Governing Board and Advisory Committee**

Schuchat reported that, in addition to briefing the three new Advisory Committee members, he plans to meet with South Bay Labor Council, League of Women Voters, Sierra Club, and League of Conservation Voters. He also reported on the State of Estuary Conference where he participated on a panel on the wetlands protection, flood protection and the Bay Area economy.
Pine reported that he is convening a conference in San Mateo County on sea level rise on December 9, which will include participation by Congresswoman Jackie Speier and State Assemblymember Rich Gordon. He also participated in the wetland tour of Bair Island sponsored by the San Francisco Bay Joint Venture; met with State Assemblymember Kevin Mullin and Assemblymember Gordon for their support. He will follow-up with San Mateo County labor organizations, the Loma Prieta Chapter of the Sierra Club, and with biotech representatives.

Foust reported on meeting with Assemblymembers Gordon and Mullin; efforts to meet with Congressman George Miller; and meeting with the Bay Area Business Coalition. She will follow-up on making a presentation to the San Mateo County Cities/County Association of Governments.

10. Approval of 2014 Schedule for Governing Board Meetings

Schuchat presented a proposed schedule for Governing Board meetings in 2014. Meetings will be at the California State Coastal Conservancy, 1330 Broadway, 11th Floor Conference Room.

Schuchat recognized a motion by Foust, and seconded by Pine, to approve the Governing Board meeting schedule for 2014. The motion passed unanimously.

Schuchat announced that San Francisco Bay Joint Venture wetland tours will start again in April 2014.

11. Adjournment

The Governing Board meeting adjourned at about 1:42 p.m.

The next Governing Board meeting is on January 29, 2014, 1:30 p.m., at the California State Coastal Conservancy, 1330 Broadway, 11th Floor Conference Room, Oakland, California.
January 9, 2014

Cindy Chavez
Supervisor
Board of Supervisors
County of Santa Clara
County Government Center
70 West Hedding Street
San Jose, CA 95110

Dear Supervisor Chavez:

The Executive Board, at its meeting on December 5, 2013, unanimously approved your appointment as a member of the Governing Board of the San Francisco Bay Restoration Authority, for the Bayside Cities/Counties seat, effective immediately. This appointment ends March 20, 2017. The Executive Board appreciates your willingness to serve and is confident that the San Francisco Bay Restoration Authority will benefit from your participation.

The San Francisco Bay Restoration Authority was established by enactment of AB 2954 (Lieber) in 2008 as a new regional government agency charged with raising and allocating resources for the restoration, enhancement, protection, and enjoyment of wetlands and wildlife habitat in the San Francisco Bay and along its shoreline.

Enclosed are the legislation establishing the San Francisco Bay Restoration Authority and the list of Governing Board members.
For additional information, please contact Governing Board Chair Samuel Schuchat, Executive Officer, California State Coastal Conservancy, (510) 286 1015, or Judy Kelly, Director, San Francisco Estuary Partnership, (510) 622 8137.

Sincerely,

Ezra Rapport
Executive Director

Cc   Samuel Schuchat
     Judy Kelly
     Kenneth Moy

Enclosures:
AB 2954
Governing Board Members
To: Governing Board  
San Francisco Bay Restoration Authority  

Fr: Herbert Pike, Treasurer  

Dt: January 7, 2014  


Pursuant to the letter dated April 20, 2009 from the Association of Bay Area Governments (ABAG) to the Governing Board of the San Francisco Bay Restoration Authority (Authority), I have been serving as Treasurer to the Authority. I am also the Finance Director for ABAG. Under GASB, ABAG is required to include the Authority, as a discrete component unit, in its annual financial audit because ABAG appoints a majority of the members of the Governing Board. ABAG has done so for each of the five fiscal years listed above.  

As a discrete component unit, the Authority financials are presented as a separate column within ABAG’s audited financial statements. In compliance with Government Code Section 66705, I have attached a consolidated financial report for all of the five fiscal years. The information in the report is derived from ABAG’S financial audits for each of the respective fiscal years.
## SAN FRANCISCO BAY RESTORATION AUTHORITY
### STATEMENT OF ACTIVITIES
#### FOR THE YEARS ENDED JUNE 30

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Note: The grant funds received in FY 09-10 and spent in FY 10-11 were applied for by the Association of Bay Area Governments’ San Francisco Estuary Partnership. The funds were used to retain consultants to conduct surveys and provide legal and technical advice to the San Francisco Bay Restoration Authority.
## SAN FRANCISCO BAY RESTORATION AUTHORITY
### STATEMENT OF NET POSITION
#### FOR THE YEARS ENDED JUNE 30

<table>
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<th>2011</th>
<th>2012</th>
<th>2013</th>
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<td><strong>LIABILITIES</strong></td>
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<td>Unearned Revenue</td>
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<tr>
<td>Total Net Position</td>
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</table>

Note: The grant funds received in FY 09-10 and spent in FY 10-11 were applied for by the Association of Bay Area Governments' San Francisco Estuary Partnership. The funds were used to retain consultants to conduct surveys and provide legal and technical advice to the San Francisco Bay Restoration Authority.
To: Governing Board, San Francisco Bay Restoration Authority  
Fr: Kenneth Moy, Legal Counsel  
Dt: January 21, 2014  
Re: Election Counsel

At the direction of the Governing Board, Authority staff conducted a process for selecting election counsel to advise the Authority regarding the legal requirements for placement of a special tax as a regional measure in the nine counties of the Authority’s jurisdiction. In early December, three firms were invited to submit their qualifications to serve in that capacity. Two firms submit and one was unable to do so because of a potential conflict.

The firms that submitted were:

- Remcho, Johansen & Purcell
- Strumwasser & Woocher LLP

Members of the two firms were interviewed by a panel consisting of Supervisor Dave Pine, Amy Roach, Senior Staff Counsel (Conservancy) and me on January 15.

Supervisor Pine will announce the results of the selection process and the committee recommendation at the Governing Board meeting.
MEMORANDUM

DATE: January 22, 2014

TO: San Francisco Bay Restoration Authority Governing Board

FROM: Amy Hutzel
San Francisco Bay Area Conservancy Program
State Coastal Conservancy

SUBJECT: Ballot Costs

ATTACHMENT: SB 279 (Hancock; chaptered as Government Code Section 66704.05)

Introduction

Original estimates from each county place the bill for ballot costs for a nine-county measure at approximately $5-7 million. The Restoration Authority’s 2013 bill, SB 279 (Hancock; chaptered as Government Code Section 66704.05), streamlines procedures for a multi-county Restoration Authority measure and is anticipated to enable significant reductions in county ballot costs. Save The Bay is working with county election officials to implement SB 279 and hopes to have new estimates of the range of likely ballot costs in February or early March.

Challenges and decisions for the Governing Board include:

- Assembling the funding needed to cover county ballot costs
- Proceeding in face of estimated ranges for ballot costs, rather than specific amounts
- Determining whether all or a portion of the funding for ballot costs must be held by the Restoration Authority prior to the Governing Board adopting a ballot measure resolution

Background

While the Restoration Authority was granted regional taxing authority through enabling legislation in 2008, there is currently no mechanism or funding stream to address the cost of placing a measure on ballots in all nine Bay Area counties. Original estimates from each county place the total bill for putting a regional ballot measure to the vote at upwards of $5-7 million. These costs include printing of ballots and measure language, analysis and pro/con arguments, postage, language translation, staffing, overhead, and a litany of additional requirements related to running and administering an election and elections office. This memo outlines current estimates for ballot costs and next steps for staff and elections officials under SB 279, which aims to reduce duplication and streamline procedures for running a regional multi-county measure by the Authority.
Previous Examples, Current Estimates

Although no precedent exists for a nine-county regional measure in the Bay Area, recent countywide measures and the previous example of the seven-county transportation measure, Regional Measure 2 (RM2), provide some approximation. The table below shows costs billed to the Bay Area Toll Authority, RM2’s sponsor.

<table>
<thead>
<tr>
<th>County</th>
<th>RM2 Incremental Cost</th>
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<tbody>
<tr>
<td>Alameda</td>
<td>$509,359</td>
</tr>
<tr>
<td>Contra Costa</td>
<td>$630,970</td>
</tr>
<tr>
<td>Marin</td>
<td>$118,931</td>
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<tr>
<td>Napa</td>
<td>-</td>
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<tr>
<td>San Francisco</td>
<td>$317,001</td>
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<tr>
<td>San Mateo</td>
<td>$527,643</td>
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<tr>
<td>Santa Clara</td>
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<tr>
<td>Solano</td>
<td>$294,062</td>
</tr>
<tr>
<td>Sonoma</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL:</td>
<td>$3,860,788</td>
</tr>
</tbody>
</table>

Although costs listed here are significant, it is important to note that SB 279 (Hancock) has provided the Restoration Authority with potentially significant cost-saving direction. The legislation reads, in part:

“...the Authority shall reimburse each county in which the special tax measure appears on the ballot only for the incremental costs incurred by the county elections official related to submitting the measure to voters.”

We believe that costs to the Authority will be dramatically less than those in recent countywide measures, and significantly less than those in the case of RM2. Key line-items regularly charged to districts that are not understood to be “incremental,” and cost savings due to coordination and reduced duplication in elections offices include:

- Identification of “lead county,” based on largest population (Santa Clara)
  - Only one translation for each required language (vs. seven in RM2)
  - Impartial analysis drafted by Restoration Authority legal counsel, reviewed by lead county
  - Coordination of letter designation
- Staffing, rent, administrative and overhead costs
- Additional labor costs, excluding any costs associated with vote canvass
- Potentially smaller voter packet/measure text (RM2 ran to 28 pages)
- Drayage/transportation, mileage, and similar costs

It is also important to note that while SB 279 will likely reduce ballot costs significantly, the legislation only applies to the “first election” at which the Restoration Authority proposes a special tax measure. Furthermore, while elections costs are traditionally divided by the number of “voting opportunities” (i.e., ballot measures) in each county and thus reducing the cost to special districts in years when a greater number of measures appear on the ballot, the incremental cost definition in SB279 eliminates any such spreading out of costs.
Next Steps

Governing Board

As it has discussed previously, the Governing Board needs to assemble funding to cover county ballot costs.

County Election Officials, Staff and Save The Bay

Led by Contra Costa County Registrar Joe Canciamilla, with support from John Tuteur (Napa) and Shannon Bushey (Santa Clara), elections officials from the nine Bay Area counties are planning a series of coordination calls in January and February to help resolve the issues listed above and identify any others. Save The Bay and Coastal Conservancy staff are following these conversations, and will apprise the Governing Board of the status of elections cost estimates and other outcomes as we learn of them. It is our understanding that Registrars will have an estimated range of costs to the Restoration Authority in February or early March.

Significant coordination efforts are needed, and will be provided by Save The Bay and staff, as the Restoration Authority evaluates a possible November 2014 measure, drafts measure copy, and confirms timing for consolidation resolutions in each of the nine counties.
Supporters

The following organizations and officials have expressed support for the work of the San Francisco Bay Restoration Authority to raise local funding for Bay restoration.

**United States Congress**
Congressmember Anna Eshoo
Congressmember Mike Honda
Congressmember Jared Huffman
Congressmember Barbara Lee
Congressmember Zoe Lofgren
Congressmember Jackie Speier
Congressmember Eric Swalwell
Fmr. Congressmember Lynn Woolsey

**Legislature & Statewide Officers**
Superintendent of Public Instruction Tom Torlakson
Senator Jim Beall
Senator Ellen Corbett
Senator Noreen Evans
Senator Loni Hancock
Senator Jerry Hill
Senator Mark Leno
Senator Lois Wolk
Fmr. Senator Elaine Alquist
Assemblymember Tom Ammiano
Assemblymember Susan Bonilla
Assemblymember Joan Buchannan
Assemblymember Rob Bonta
Assemblymember Wes Chesbro
Assemblymember Paul Fong
Assemblymember Richard Gordon
Assemblymember Marc Levine
Assemblymember Kevin Mullin
Assemblymember Bill Quirk
Assemblymember Nancy Skinner
Assemblymember Phil Ting
Assemblymember Bob Wieckowski
Fmr. Assemblymember Michael Allen
Fmr. Assemblymember Fiona Ma
Fmr. Assemblymember Sandre Swanson

**Environmental Organizations**
Audubon California
The Bay Institute
California League of Conservation Voters
California Sportfishing Protection Alliance
California State Parks Foundation
Clean Water Action
Committee for Green Foothills
Defenders of Wildlife
Ducks Unlimited
Friends of Five Creeks
Friends of Corte Madera Creek Watershed
Friends of Coyote Creek Watershed
Friends of the San Leandro Creek
Friends of Sausal Creek
Friends of Gallinas Creek
Greenbelt Alliance
Golden Gate Audubon Society
Lake Merritt Institute
Madrone Audubon Society
Marin Audubon Society
Marin Open Space Trust
Napa Solano Audubon Society
The Nature Conservancy
San Francisco Bay Joint Venture
San Francisco Baykeeper
Santa Clara County Creeks Coalition
Santa Clara League of Conservation Voters
Santa Clara Valley Audubon Society
Save The Bay
Sonoma Land Trust
The Trust for Public Land
Urban Creeks Council
San Francisco Bay Restoration Authority
Supporters

Bay Area Business Groups
Bay Area Council
San Mateo County Economic Development Association
Silicon Valley Leadership Group

Bay Area County Supervisors
Alameda County Supervisor Keith Carson
Alameda County Supervisor Wilma Chan
Alameda County Supervisor Scott Haggerty
Alameda County Supervisor Richard Valle
Contra Costa County Supervisor John Gioia
Contra Costa County Supervisor Federal Glover
Marin County Board of Supervisors
Marin County Supervisor Susan Adams
Marin County Supervisor Steven Kinsey
Marin County Supervisor Kathrin Sears
Napa County Supervisor Keith Caldwell
Napa County Supervisor Brad Wagenknecht
San Francisco Supervisor John Avalos
San Francisco Supervisor London Breed
San Francisco Supervisor David Campos
San Francisco Supervisor David Chiu
San Francisco Supervisor Malia Cohen
San Francisco Supervisor Jane Kim
San Francisco Supervisor Eric Mar
San Francisco Supervisor Scott Wiener
San Francisco Supervisor Norman Yee
San Mateo County Supervisor Carole Groom
San Mateo County Supervisor Don Horsley
San Mateo County Supervisor Dave Pine
San Mateo County Supervisor Warren Slocum
San Mateo County Supervisor Adrienne J. Tissier
Santa Clara Supervisor Cindy Chavez
Santa Clara County Supervisor S. Joseph Simitian
Santa Clara County Supervisor Ken Yeager
Solano County Supervisor Erin Hannigan
Solano County Supervisor Linda Seifert
Sonoma County Supervisor Susan Gorin

Local Bay Area Elected Officials
Margaret Abe-Koga, Mountain View Councilmember
Jesse Arreguin, Berkeley Councilmember
Ruth Atkin, Emeryville Councilmember
Vinnie Bacon, Fremont Councilmember
Marc Berman, Palo Alto Councilmember
Desley Brooks, Oakland Councilmember
Ronit Bryant, Mountain View Councilmember
Tom Butt, Richmond Councilmember
David Canepa, Daly City Mayor
Erin Carlstrom, Santa Rosa Vice Mayor
Suzanne Chan, Fremont Councilmember
Stewart Chen, Alameda Councilmember
Kansen Chu, San Jose Councilmember
Chris Clark, Mountain View Vice Mayor
Julie Combs, Santa Rosa Councilmember
W. Clarke Conway, Brisbane Mayor
Pauline Cutter, San Leandro Councilmember
Peter Drekmeier, Fmr. Palo Alto Mayor
Ted Driscoll, Portola Valley Councilmember
Emily Duncan, Union City Vice Mayor
Carol Dutra-Vernaci, Union City Mayor
Jose Esteves, Milpitas Mayor
Thomas Ferrito, Fmr. Los Gatos Mayor
Rosanne Foust, Redwood City Councilmember
Maureen Freshchet, San Mateo Councilmember
Rich Garberino, South San Francisco Vice Mayor
Pat Gascoscos, Union City Councilmember
David Glass, Petaluma Mayor
Michael Gregory, San Leandro Councilmember
Pradeep Gupta, South San Francisco Councilmember
William J. Harrison, Fremont Mayor
Rose Herrera, San Jose Councilmember
Minane Jameson, Board Director, Hayward Area Recreation and Park District
Dan Kalb, Oakland Councilmember
Ash Kalra, San Jose Councilmember
Mike Kasperzak, Mountain View Councilmember
Gabe Kearney, Petaluma Councilmember
Kirsten Keith, Menlo Park Councilmember  
Larry Klein, Palo Alto Councilmember  
Liz Kniss, Palo Alto Councilmember  
Gustav Larsson, Sunnyvale Councilmember-elect  
Kenneth Leary, American Canyon Councilmember  
Benny Lee, San Leandro Councilmember  
Linda LeZotte, Santa Clara Valley Water District Board Member  
Sam Liccardo, City of San Jose Councilmember  
Jason Liles, Fmr. Healdsburg Mayor  
David Lim, San Mateo Mayor  
Eric Lucan, Novato Mayor Pro Tem  
Jesus Malgapo, Vallejo Councilmember  
Jamie Matthews, Santa Clara Mayor  
Linda Maio, Berkeley Vice Mayor  
Tara Martin-Milius, Sunnyvale Councilmember  
Jael Myrick, Richmond Councilmember  
Lynette Gibson McElhaney, Oakland Councilmember  
Robert H. McConnell, Vallejo Councilmember  
Maryann Moise, Portola Valley Councilmember  
Carmen Montano, Milpitas Councilmember  
Ray Mueller, Menlo Park Mayor  
Jim Navarro, Union City Councilmember  
Alfredo Pedroza, Napa Councilmember  
Julie Pierce, Clayton Mayor and Vice President, ABAG  
Jim Prola, San Leandro Vice Mayor  
Pete Sanchez, Suisun City Mayor  
Libby Schaaf, Oakland Councilmember  
Greg Scharff, Palo Alto Mayor  
Brian Schmidt, Santa Clara Valley Water District Board Member  
Nancy Shepherd, Palo Alto Vice Mayor  
Jac Siegel, Mountain View Councilmember  
Diana Souza, San Leandro Councilmember  
Hermie Sunga, Vallejo Councilmember  
John Sutter, East Bay Regional Park District Board President  
Michael Sweeney, Hayward Mayor  
Lena Tam, City of Alameda Councilmember  
Dave Warden, Belmont Councilmember  
José Francisco Zermeno Cárdenas, Hayward Councilmember

**Bay Area Community Organizations**

East Bay Bicycle Coalition  
Marin County Bicycle Coalition  
Napa County Bicycle Coalition  
Piedmont Garden Club  
Sonoma County Bicycle Coalition  
San Francisco Bay Trail Project  
Silicon Valley Bicycle Coalition  
SPUR  
Trails for Richmond Action Committee  
Woodside-Atherton Garden Club

**Bay Area Public Agencies**

Association of Bay Area Governments (ABAG)  
Hayward Area Recreation and Park District  
San Francisco Estuary Partnership
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<tr>
<td>GB, S, STB: Continue to solicit feedback on expenditure plan. (S, STB) Refine supporting materials - powerpoint, maps, lists of sample projects, etc. GB: Schedule June GB meeting to enable timely adoption of resolution and related matters. (S, STB) Take steps to select ballot advisors. GB: Approve selection of ballot advisors. (S) Schedule Advisory Cmte. for April workshop.</td>
<td>GB, S, STB: Continue to solicit feedback on expenditure plan. (S, STB) Refine supporting materials - powerpoint, maps, lists of sample projects, etc. (S) Refine est. of cost of ballot advisors. (S) Schedule April meeting of Advisory Cmte. regarding ballot language and expenditure plan. (S) Hire ballot advisors.</td>
<td>GB, S, STB: ID remaining issues regarding terms of ballot language and expenditure plan. GB: Authorize disbursement of funds for ballot advisors. (GB) Appoint GB cmte. on revenue measure? (S) Hire ballot advisors.</td>
<td>GB, S, STB: Review May polling and all other info needed to decide whether to place measure on Nov. 2014 ballot. GB: Formulate semi-final ballot language and expenditure plan; take straw vote. (GB) If feasible, adopt ballot measure resolution; if not, schedule special meeting for adoption by June 11, the deadline for adopting a resolution in time to fit Santa Clara County’s schedule.</td>
<td>GB, S, STB: Review May polling and all other info needed to decide whether to place measure on Nov. 2014 ballot; formulate semi-final ballot language and expenditure plan.</td>
<td>GB, S, STB: Review May polling and all other info needed to decide whether to place measure on Nov. 2014 ballot; formulate semi-final ballot language and expenditure plan.</td>
<td>GB Revenue Measure Cmte., S, STB: Draft supporting arguments. GB: Approve supporting arguments. (STB) File supporting arguments.</td>
<td>GB Revenue Measure Cmte., S, STB: Draft supporting arguments. GB: Approve supporting arguments. (STB) File supporting arguments.</td>
<td>STB: Ensure county boards of supervisors pass consolidation resolutions. August 8 is deadline for counties to adopt consolidation resolutions. August 18 is last day to submit arguments for and against...</td>
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<td><strong>BALLOT ACCESS</strong></td>
<td>(STB) Continue work with registrants to ID any need for advance payments, clarify outstanding questions not addressed in SB 279 and report to GB.</td>
<td>(STB) Continue work with registrants to ID any need for advance payments, clarify outstanding questions not addressed in SB 279 and report to GB.</td>
<td>(STB) Reseolve any outstanding ballot access issues not addressed in SB 279 and report to GB.</td>
<td>(GB) Authorize disbursement of filing fees and, if needed, advance payments to counties.</td>
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<td><strong>ADMINISTRATION</strong></td>
<td>(S) Present possible terms of JPA for discussion by GB, ABAG, Executive Board, &amp; State Coastal Conservancy Board, and obtain direction from each. Possible authorization for ABAG staff to negotiate and execute. (GB) Approve Financial report for posting to website. (GB) Make additional appts. to Advisory Cmte.</td>
<td>(GB) Further discussion of JPA terms, as needed.</td>
<td>(S) Resolve any issues among JPA parties. (STB) Treasurer reports to GB on proposal for setting up RA account. (GB) Direct Treasurer to establish an account by March 12 and receive funds for the Restoration Authority. (GB) Make additional appts. to Advisory Cmte.</td>
<td>(GB) Approve JPA terms and authorize execution. (S) Seek Coastal Conservancy Board approval of terms and authorization to execute. Seek ABAG staff approval of terms. (STB) Treasurer establishes account for RA funds by March 12. (GB) Make additional appts. to Advisory Cmte., as needed.</td>
<td>(GB) Make additional appts. to Advisory Cmte., as needed.</td>
<td>(S) All parties execute JPA and assume responsibilities.</td>
<td>(GB) Make additional appts. to Advisory Cmte., as needed.</td>
<td>(GB) Make additional appts. to Advisory Cmte., as needed.</td>
<td>(GB) Make additional appts. to Advisory Cmte., as needed.</td>
<td>(S, STB) Refine draft work program for remainder of FY 14/15. (GB) Approve work program for remainder of FY 14/15. (GB) Adopt meeting schedule for CY 2015. (GB) Make additional appts. to Advisory Cmte., as needed.</td>
<td>(GB) Make additional appts. to Advisory Cmte., as needed.</td>
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MEMORANDUM

DATE: January 21, 2014

TO: San Francisco Bay Restoration Authority Governing Board

FROM: Amy Hutzel
San Francisco Bay Area Conservancy Program
State Coastal Conservancy

SUBJECT: San Francisco Bay Restoration Authority Joint Powers Agreement

ATTACHMENTS:
- Proposed Joint Powers Agreement Terms
- Proposed Organization Chart

Summary: The San Francisco Bay Restoration Authority is considering entering into a joint powers agreement (“JPA”) pursuant to the Joint Exercise of Powers Act (Government Code § 6500 et seq.) with the Association of Bay Area Governments (ABAG) and the State Coastal Conservancy in early 2014. All three entities have authority to further Bay restoration through grant programs. Pursuant to a JPA, ABAG and the Conservancy could contribute their knowledge, expertise and established programs to implementation of the Authority’s grant program. A JPA would enable the entities to maximize efficiency through collaboration. Attached for discussion at the Authority’s January 29, 2014 Board meeting is a list of proposed terms for a JPA and a related draft organization chart showing how the entities would work together.

Timeline
- January 16: ABAG staff received authorization of their Executive Board to negotiate and enter into a JPA.
- January 23: Conservancy Board to discuss draft terms of a JPA.
- January 29: Authority Governing Board to discuss draft terms of a JPA.
- February 26 or March 19: Authority staff to seek Governing Board authorization to enter into a JPA.
- March 27: Conservancy staff to seek Conservancy Board authorization to enter into a JPA.
- April: Execute JPA and assume responsibilities
Background and Discussion:
The Authority receives no funding from the State and does not currently have access to any other fiscal resources. Since 2008, at no cost to the Authority, several ABAG staff members have served as temporary staff to the Authority and the Conservancy has provided assistance.

ABAG staff, in their dual capacity as Authority staff and ABAG staff, and Conservancy staff have been discussing a possible JPA between the Authority, ABAG and the Conservancy. The Joint Exercise of Powers Act authorizes public entities to enter into an agreement to jointly exercise any power common to the parties. (See Government Code § 6502). The Authority, ABAG and the Conservancy all have the power to grant funds for projects that restore the Bay. A JPA would enable the three entities to collaborate so as to avoid redundancy and to economically and efficiently implement their grant programs.

Pursuant to a JPA, ABAG staff and Conservancy staff could function as staff to the Authority, thereby bringing their expertise and established programs to implementation of the Authority’s grant program. Under the current draft proposal, Conservancy staff would perform the executive and program staff functions for the Authority while ABAG would perform some program staff functions as well as act as treasurer to the Authority. If a revenue measure passes, the Authority would pay the actual costs for ABAG and the Conservancy based on budgets prepared by ABAG and the Conservancy and approved by the Authority. This approach maximizes use of the Authority’s tax revenues through use of the Conservancy’s existing San Francisco Bay Area Conservancy Program and ABAG’s existing infrastructure rather than building a stand-alone staff structure for Authority. It also avoids redundancy of both the Authority and the San Francisco Bay Area Conservancy Program awarding grants for Bay restoration.

The project management costs associated with the parcel tax will likely be capped at 5% to assure voters that the tax revenues will be used efficiently. ABAG and the Conservancy have developed a staffing proposal that reflects the need to minimize administrative costs while effectively implementing a transparent and results-oriented grant program as well as providing the necessary fiscal and budgetary management.
1. **Parties to the Agreement**
   - San Francisco Bay Restoration Authority (“SFBRA”)
   - Association of Bay Area Governments (“ABAG”)
   - California State Coastal Conservancy (“SCC”)

2. **Purpose of the Agreement**
   
   The purposes of this agreement are to operate the SFBRA through existing agencies that have the capacity and expertise necessary to carry out the SFBRA’s mission under the guidance of its Government Board, and to maximize efficiency, avoid redundancy, minimize costs, ensure accountability and coordinate closely to achieve these purposes.

3. **Staffing Responsibilities for SFBRA Act Implementation**
   
   - **Executive Officer – SCC:** Overall responsibility for implementation of San Francisco Bay Restoration Authority Act under direction of the SFBRA Governing Board. Executive responsibilities include prepare strategic plan and budget; assure compliance with special tax measure requirements and other revenue restrictions; manage SFBRA public meetings; coordinate Advisory Committee; manage external communications; consult with ABAG; and direct project staff.

   - **Program Staff – SCC and ABAG:** Under direction of the Executive Officer, perform program staff functions, including: development of procedures for grant evaluation and prioritization, review applications, prepare grants and contracts, oversee projects, and review invoices. SCC and ABAG will decide jointly which program staff functions will be performed by ABAG taking into account ABAG expertise. ABAG is expected to contribute approximately 20-25% of program staff.

   - **Treasurer/Fiscal Agent – ABAG:** Under the direction of the SFBRA Governing Board, receive, safeguard, invest, and disburse funds; collect taxes from counties; perform fiscal audits; provide accounting; prepare and submit internal and external financial reports; make recommendations regarding risk management and procure adequate insurance on behalf of SFBRA.
• **Legal – SCC**: Advise the SFBRA Governing Board and staff, retain and manage outside counsel to represent SFBRA in the event of litigation. ABAG to provide legal advice in the event of a conflict of interest by SCC that is not waived by SFBRA and SCC.

• **Clerk of the Board: SCC**: Maintains the official records of SFBRA, calls and notices meetings in accordance with law, responsible for notifying Governing Board members of FPPC filing requirements and maintaining FPPC filings, and provides clerical and logistical support to Governing Board members.

• **Information Technology – ABAG**: Maintain and manage website on behalf of SFBRA in accordance with written protocols and procedures.

4. **Date Parties Assume Their Obligations**

• Parties assume their respective responsibilities upon execution of JPA. This will transition the Executive Officer, Legal Counsel and Clerk of the Board functions from ABAG to SCC.

5. **Duration**

• JPA remains in effect until January 1, 2029; can be extended by written agreement of the parties.

• SFBRA can terminate JPA upon 180 days written notice to SCC and ABAG.

• ABAG and SCC can withdraw from the JPA upon 180 days written notice; remaining parties may amend agreement to reallocate responsibilities, add other parties, or terminate.

6. **Payment**

• Staff services or other allowable costs incurred by the parties after a revenue measure passes (even if it is not effective immediately) are eligible for reimbursement by the SFBRA; staff services or other costs incurred by the parties before the measure passes, or if it fails to become effective, are the sole responsibility of the entity incurring the costs.

• SFBRA will reimburse ABAG and SCC for their actual costs in carrying out responsibilities under this agreement, incurred after passage of the measure, consistent with a budget approved in advance by the SFBRA Governing Board. Actual costs include costs of contracts for goods and services, staff costs at fully burdened rates for each applicable job classification, and travel essential to carrying out responsibilities under this agreement. ABAG and SCC will promptly notify SFBRA’s Governing Board if costs may exceed the budget. Such notice will include proposals for reducing costs and/or an estimate of the exceedances. Exceedances will be paid only if the budget is amended to include them.
7. **Indemnification**

- **Options:**
  
  Option 1: SFBRA agrees to indemnify ABAG and SCC for tort liability arising out of performance of this agreement.
  
  Option 2: ABAG and SCC agree to indemnify SFBRA for tort liability arising out of performance of this agreement.
  
  Option 3: No indemnification for tort liability; under existing law, each public entity is jointly and severally liable, and obligated to contribute one-third to tort liability.
  
  Option 4: Each public entity agrees to indemnify the others for tort liability associated with actions of their own employees in performance of this agreement.

- Counsel to SFBRA intends to recommend Option 2 to SFBRA.

8. **Audits and Accountability**

- ABAG will fulfill SFBRA’s statutory obligation to provide for regular audits of the SFBRA’s accounts and records, and shall maintain accounting records and shall report accounting transactions in accordance with generally accepted accounting principles adopted by the Government Accounting Standards Board of the Financial Accounting Foundation for both public reporting purposes and for reporting of activities to the State Controller. (Govt. Code 66705(a).)
  
  - ABAG will fulfill SFBRA’s statutory obligation to provide for annual financial reports and to make copies of the annual financial reports available to the public. (Govt. Code 66705(b).)
  
  - SFBRA may order independent audits.
  
  - SCC will perform its responsibilities in accordance with applicable laws, the SFBRA enabling law and guidelines created by SFBRA.

9. **Communication and Coordination Among Parties to the Agreement**

- The parties will cooperate and coordinate to ensure maximum efficiency, economy and quality of support for the SFBRA. Coordination will include regular communication between SCC and ABAG staff regarding management and policy issues, as well as how effectively the agencies are working together and satisfying their responsibilities under this agreement.
• ABAG will provide SCC monthly summaries of SFBRA fund balances, interest, income, and expenditures, including allocation among subaccounts, if any.

• SCC will provide ABAG quarterly projections of cash needs.

10. **Procedures**

• SCC will draft contracting process and other necessary procedures for approval by SFBRA Governing Board.

11. **Participation Requirements**

• Contracts for materials, supplies and services shall meet State of California objectives for participation by small businesses and disabled veteran business enterprises.

12. **Amendment**

• This term should provide that the agreement can be amended only by a written amendment signed by all parties.
NOTE: For planning purposes, the annual level of effort expected to be required of ABAG and SCC staff is estimated at approximately 1 PY and 2-1/2 PYs, respectively. Actual staff effort following passage of a revenue measure will be determined by the Governing Board in annual budgets and work programs.
To: Governing Board, San Francisco Bay Restoration Authority
Fr: Kenneth Moy, Legal Counsel
Dt: January 21, 2014
Re: Proposed Joint Powers Agreement among Association of Bay area Governments (ABAG), San Francisco Bay Coastal Conservancy (Conservancy) and San Francisco Bay Restoration Authority (Authority)

Recommended Action: ABAG has given its conditional consent to my representing both ABAG and the Authority in negotiating and drafting a proposed joint powers agreement among ABAG, the Conservancy and the Authority. I recommend that the Authority grant its comparable conditional consent for joint representation.

Discussion: For reasons stated in the companion memorandum from the Conservancy, it and ABAG are offering to enter into a joint powers agreement with the Authority that (a) formalizes the voluntary support services that we been providing to the Authority and (b) establishes a process for continuing support services on a reimbursable basis upon passage of a revenue measure. Please be advised that on January 16, the Executive Board of ABAG authorized ABAG staff to enter into such an agreement.

The Executive Board was also asked to consent to my representation of both ABAG and the Authority in the negotiation and drafting of the joint powers agreement. In my opinion, the interests of ABAG and the Authority are not adverse with respect to the business and organizational relationship contemplated under the agreement. If they become so, I will immediately withdraw from the transaction.

The ABAG Executive Board gave its consent to this dual representation but it is effective only upon the Authority giving its complementary consent.
MEMORANDUM

DATE: January 21, 2014

TO: Governing Board
San Francisco Bay Restoration Authority

FROM: Amy Hutzel
Program Manager
San Francisco Bay Area Conservancy
State Coastal Conservancy

SUBJECT: Appointment of additional Advisory Committee members

Attachment: Roster of existing Advisory Committee members

Staff recommends that the Governing Board make two additional appointments to its Advisory Committee: Jordan Wellwood, Director of Audubon’s Richardson Bay Center and Sanctuary, is proposed to replace former Advisory Committee member, Dan Taylor, of California Audubon, who retired last fall. Josh Collins, Chief Scientist for the San Francisco Estuary Institute, would enrich and expand the expertise of the Advisory Committee (roster attached) with respect to wetland ecology and related matters. The Governing Board’s committee on the Advisory Committee, Councilmember Foust and Supervisor Gioia, have been consulted about these proposed appointments.

The following are short biographies for Ms. Wellwood and Dr. Collins:

**Jordan Wellwood** is the Center Director at Richardson Bay Audubon Center & Sanctuary in Tiburon and has been with Audubon California since early 2009. Now in her third position at Audubon, Jordan’s experience within the organization includes policy and advocacy, partnership development, chapter capacity-building, strategic planning, and development/fundraising. Jordan chose the non-profit world after a private-sector career in sales and business development because of her desire to focus her energy contributing to creating a healthier planet. She holds an Honors Bachelors of Environmental Studies from the University of Waterloo in Ontario, Canada, and a Masters of Business Administration from Santa Clara University. Jordan takes every opportunity to enjoy the spectacular outdoors that California offers.
Josh Collins is the Chief Scientist at the San Francisco Estuary Institute, where he oversees the development and integration of SFEI’s scientific work. Dr. Collins is a landscape ecologist and regional ecological planner with special expertise in mapping and assessing stream and wetland ecosystems. He was the originator and science coordinator for the Bay Area Regional Wetlands Ecosystem Goals Project and is advising on the current update. He has been a technical advisor on many other regional and site-specific ecological plans and assessments around San Francisco Bay and elsewhere. Dr. Collins received his Doctorate in Entomological Sciences at the University of California at Berkeley and did post-doctoral work in Geography and Ecology at the UC Berkeley and UC Davis. As an ecologist in the public utilities industry, he assessed the impacts of power plants on marine, estuarine, and riverine ecosystems. As a consulting ecologist in private practice, he designed stream and wetland restoration projects and developed methods to assess their performance. Since joining SFEI in 1993, Dr. Collins has initiated continuing programs in wetland science, watershed science, historical ecology, and regional GIS. He is a leader for a variety of efforts in the West to set long range ecological goals and he has been instrumental in the development of wetland and stream monitoring and assessment methods for California and the nation. Among his many current advisory roles, Dr. Collins chairs the technical team supporting California’s new wetland and riparian area protection policy.
### ADVISORY COMMITTEE
Updated November 21, 2013

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<tr>
<th>Name</th>
<th>Position and Organization</th>
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<tr>
<td>Steve Abbors</td>
<td>General Manager, Mid-Peninsula Regional Open Space District</td>
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<td>Josh Arce</td>
<td>Executive Director, Brightline Defense Project</td>
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<tr>
<td>Dion Aroner</td>
<td>Partner, Aroner, Jewel &amp; Ellis Partners</td>
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<tr>
<td>Mitch Avalon</td>
<td>Founding Chair, Bay Area Flood Protection Agencies Association</td>
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<tr>
<td>John Coleman</td>
<td>Executive Director, Bay Planning Coalition</td>
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<tr>
<td>Grant Davis</td>
<td>General Manager, Sonoma County Water Agency</td>
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<tr>
<td>Chris Elias</td>
<td>Deputy Operating Officer for Watersheds, Santa Clara Valley Water District</td>
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<tr>
<td>Ben Field</td>
<td>Executive Director, South Bay Labor Council</td>
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<tr>
<td>Pete Figueiredo</td>
<td>Financial Secretary, Operating Engineers Local #3</td>
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<tr>
<td>John Frawley</td>
<td>President and Chief Executive Officer, The Bay Institute</td>
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<tr>
<td>Larry Goldzband</td>
<td>Executive Director, San Francisco Bay Conservation and Development Commission</td>
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<tr>
<td>Zeke Grader</td>
<td>Executive Director, Pacific Coast Federation of Fishermen’s Associations</td>
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<tr>
<td>Beth Huning</td>
<td>Coordinator, San Francisco Bay Joint Venture</td>
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<td>Jerry Kent</td>
<td>East Bay Regional Park District (retired)</td>
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<td>David Lewis</td>
<td>Executive Director, Save San Francisco Bay Association</td>
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<td>Sally Lieber</td>
<td>Consultant</td>
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<tr>
<td>Andrea Mackenzie</td>
<td>General Manager, Santa Clara County Open Space Authority</td>
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<tr>
<td>Mike Mielke</td>
<td>Vice President, Environmental Programs and Policy, Silicon Valley Leadership Group</td>
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<tr>
<td>Richard Mitchell</td>
<td>Director of Planning and Building, City of Richmond</td>
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<tr>
<td>Anne Morkill</td>
<td>Project Leader, San Francisco Bay National Wildlife Refuge Complex</td>
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<td>Cynthia Murray</td>
<td>President and CEO, North Bay Leadership Council</td>
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<tr>
<td>Douglas Overman</td>
<td>Executive Vice President for External Affairs Programs, Golden Gate National Parks Conservancy</td>
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<tr>
<td>Bruce Raful</td>
<td>Proprietor, Raful &amp; Associates</td>
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<tr>
<td>John Rizzo</td>
<td>Trustee, San Francisco City College</td>
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<tr>
<td>Patrick Rutten</td>
<td>Southwest Regional Supervisor, NOAA Restoration Center</td>
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<tr>
<td>Sarah Rose</td>
<td>Chief Executive Officer, California League of Conservation Voters</td>
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<tr>
<td>Richard Sinkoff</td>
<td>Director of Environmental Programs and Planning, Port of Oakland</td>
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<tr>
<td>Bob Spencer</td>
<td>Economic Consultant</td>
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<tr>
<td>Renee Spenst</td>
<td>Regional Biologist, Western Region, Ducks Unlimited (on leave)</td>
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<tr>
<td>Laura Thompson</td>
<td>Manager, San Francisco Bay Trail Project, Association of Bay Area Govts.</td>
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<tr>
<td>Kate White</td>
<td>California State Transportation Agency</td>
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<tr>
<td>Scott Wilson</td>
<td>Acting Manager, Bay-Delta Region, Department of Fish and Game</td>
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<tr>
<td>Bruce Wolfe</td>
<td>Executive Officer, San Francisco Regional Water Quality Control Board</td>
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<tr>
<td>Jim Wunderman</td>
<td>President and Chief Executive Officer, Bay Area Council</td>
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