



# Governing Board

## SUMMARY MINUTES

April 14, 2017  
11:00am – 1:00pm

Meeting Location:  
City of Palo Alto City Hall, Council Chambers  
250 Hamilton Avenue  
Palo Alto, CA 94301

For additional information, please contact  
Anulika White, Clerk of the Governing Board: (510) 286-0343

Agenda and attachments available at:  
[www.sfbayrestore.org](http://www.sfbayrestore.org)

### **1. Call to Order**

Chair Dave Pine, Supervisor, County of San Mateo, called the meeting to order at about 11:08 a.m.

### **2. Roll Call**

Anulika White, Clerk of the Governing Board, reported that six (6) member were present:

Dave Pine, John Gioia, Vinnie Bacon, Aaron Peskin, Kate Sears, and Susan Gorin.

A quorum of the Governing Board was present.

Greg Scharff was absent.

### **3. Public Comments**

David Lewis, Executive Director of Save the Bay, commented on the benefits of the Authority's decision to hold meetings in different places around the region. He also updated the board on Save the Bay's efforts to provide for additional funding for San Francisco Bay wetland restoration.

**4. Announcements**

There were no announcements

**6. Chair's Report**

**Swearing in of the New Board Member**

Chair Pine announced the appointment of new Authority board member, Susan Gorin, Supervisor, Sonoma County, filling one of the positions on the Authority board that must be held by an elected official from (i) a bayside city or county, or (ii) a regional park district, regional open space district, or regional park and open space district. Sam Schuchat, Executive Officer of the Restoration Authority, swore in Ms. Gorin.

**5. Approval of Summary Minutes of March 10, 2017**

Summary minutes of the Governing Board Meeting on March 10, 2017 were approved with no corrections.

**7. Bay Restoration Series: Workshop #3**

Len Materman, Executive Director of the San Francisquito Creek Joint Powers Authority, gave a presentation on the *Strategy to Advance Flood Protection, Ecosystems, and Recreation (SAFER) along the Bay*. Board members asked questions and discussed the report. There were no public comments.

**8. Delegation of Authority to the Executive Officer**

Sam Schuchat, Executive Officer of the Restoration Authority, presented Resolution 28, *Delegation of Authority to the Executive Officer*. Based on board member discussion and requests, staff revised the proposed delegation of authority to:

- a. place a \$50,000 cap on the authority to purchase administrative equipment and services, and provide for quarterly reports on such expenditures;
- b. provide for the executive officer to consult with the Chair of the Governing Board when negotiating and executing grant agreements, contracts and other agreements;
- c. place a \$100,00 cap on the authority to augment previously authorized funds by 15%, and provide for quarterly reports of approved augmentations; and

- d. eliminate the Executive Officer's authority to substitute grantees of previously authorized grants.

Chair Pine recognized a motion by Bacon and a second by Sears to adopt Resolution 28 *Delegation of Authority to the Executive Officer* as revised. There were no public comments. The motion passed unanimously.

Ayes: Pine, Gioia, Bacon, Peskin, Sears, Gorin

Absent: Scharff

## **9. Amending the Grant Program Guidelines**

### **A. Advisory Committee Chair's Report to the Board on the Grant Guidelines**

Luisa Valiela, Restoration Authority Advisory Committee Chair, reviewed the comments and recommendations of the Advisory Committee's Ad Hoc Subcommittee on the April 2016 Grant Program Guidelines. There were no public comments.

### **B. Staff Recommendation on the Amending the Grant Guidelines**

Matt Gerhart, Program Manager of the Restoration Authority, led a discussion of staff's recommendations for amending the April 2016 Grant Program Guidelines. The Board discussed the guidelines and provided input to staff.

Geoff Brosseau, Executive Director of Bay Area Stormwater Management Agencies Association (BASMAA), spoke in support of amending the Grant Program Guidelines as recommended by staff.

## **10. Overview of Principles for the Request for Proposals (RFP)**

Matt Gerhart, Program Manager, and Kelly Malinowski, Project Manager of the Restoration Authority, reported on key considerations in drafting the Authority's first request for proposals for grants. There were no public comments.

## **11. Parcel Tax Procedures Manual**

Sam Schuchat, Executive Officer of the Restoration Authority, presented Resolution 29 regarding adoption of the Parcel Tax Procedures Manual. There were no public comments.

Chair Pine recognized a motion by Sears and a second by Bacon to adopt Resolution 29, *Adoption of the San Francisco Bay Clean Water, Pollution Prevention and Habitat Restoration, Measure AA - Special Parcel Tax Procedures Manual*.

The motion passed unanimously.

Ayes: Pine, Gioia, Bacon, Peskin, Sears, Gorin

Absent: Scharff

**12. Authorize the Executive Officer to Execute Agreements and Pay County Tax Fees  
Concerning Collection of the Measure AA Parcel Tax**

Sam Schuchat, Executive Officer of the Restoration Authority, presented to the board Resolution 30 regarding execution of agreements and payment of county fees for the collection of the Measure AA parcel tax. There were no public comments. Chair Pine recognized motion by Sears and a second by Gorin to adopt Resolution 30, *Authority of the Executive Officer to Execute Agreements and Pay County Tax Fees Concerning Collections of the Measure AA Parcel Tax*. The motion passed unanimously.

Ayes: Pine, Gioia, Bacon, Peskin, Sears, Gorin

Absent: Scharff

**13. Update on Merger of Association of Bay Area Governments and Metropolitan  
Transportation Commission**

This update was postponed to the June meeting.

**14. Adjournment**

Chair Pine adjourned the Governing Board meeting at 1:03 p.m.